



COASTLINE  
**community**  
FOUNDATION

# welcome

## YOUR GUIDE TO APPLYING FOR A COASTLINE COMMUNITY FOUNDATION GRANT



**1** Read the eligibility and assessment criteria information within this booklet



**2** Gather your evidence and prepare your application using the questions provided



**3** Submit your application via the online form available at [coastline.com.au](http://coastline.com.au)

### ELIGIBILITY FOR FUNDING

- Endorsed by the Australian Taxation Office as a Type 1 Deductible Gift Recipient (DGR)
- Endorsed by the Australian Taxation Office as a Tax Concession Charity (TCC)
- Registered with the Australian Charities and Not-For-Profit Commission
- A not-for-profit organisation which is charitable at law
- A legal entity such as an incorporated association or corporation

You can check your DGR and TCC status by going to the Australian Government's Australian Business Register website at [www.abr.business.gov.au](http://www.abr.business.gov.au)  
If you are unsure if your organisation is eligible, please contact the Coastline Community Foundation at [communityfoundation@coastline.com.au](mailto:communityfoundation@coastline.com.au) and include your organisation's ABN in the email.





# funding

*The Community Foundation committee will assess each application on the following criteria*

- ✓ Whether the applicant's organisation and project align with the Community Foundation's vision, values and strategy
- ✓ Whether funds are retained for the benefit of the communities which we operate (Manning, Hastings and Macleay)
- ✓ The project demonstrates a lasting benefit to as many members of the community as possible
- ✓ If the project seeks to meet a real need within the community and is the project an appropriate response to that need
- ✓ Whether the project's primary focus and benefits are consistent with the identified focus areas
- ✓ Ensuring the funding request is realistic and well defined, with a detailed budget provided
- ✓ Evidence of effective project management, evaluation, and performance monitoring
- ✓ Coastline Credit Union Collaboration – if successful the organisation is prepared to work with Coastline to deliver effective marketing activities that highlight the Community Foundation's support of the recipient's project

The Community Foundation will not provide funding for the following:

- ✗ General sponsorship and requests to support individuals
- ✗ Minor contributions to large appeals or sizable capital projects
- ✗ Projects of a political, religious or conflicting nature
- ✗ One-off events, festivals or fundraising activities
- ✗ Grants to efforts that would generally be deemed the liability of local authorities or government departments
- ✗ Recurrent operational costs such as rent, utilities and wages
- ✗ Organisations which have not met their obligations and responsibilities under previous funding agreements
- ✗ Unsolicited requests for emergency relief and material aid
- ✗ Projects and programs based outside the Manning, Hastings and Macleay Valleys





MARCH 2021

# focus areas

THE THREE AREAS OF FOCUS ARE



**YOUTH**



**HEALTH AND WELL-BEING**

The Coastline Community Foundation's mission is to fund projects in our communities that directly benefit those most in need, that are sustainable in the long term and have a lasting benefit beyond the funding period.



**EDUCATION**



## size and scale

The Coastline Community Foundation receives 5% of Coastline's annual net profit to allocate towards grant funding. Grants considered are usually between \$10,000 and \$20,000 and up to \$80,000.



## apply

### How to apply for funding

- The Community Foundation calls for applications twice per year (March and September)
- All applications are to be submitted via the online application form at [coastline.com.au](http://coastline.com.au)
- Please refer to the application questions and guidelines document to assist you in preparing your online submission
- Acknowledgement of receipt of your application will be emailed to you within seven (7) days
- Outcome of application will be determined within 30 days of the application closing date



Supporting the local community since 2002



Apply today! Visit [coastline.com.au](http://coastline.com.au)

Coastline Credit Union Ltd

1300 361 066 [coastline.com.au](http://coastline.com.au)



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**COASTLINE**  
*Where your goals are ours*